

This hands-on workshop is designed to provide an overview of the Tracklt application and provide basic knowledge and will not include the additional integrations the system offers. The Tracklt Basics Workshop will walk users through Tracklt overview, setting up basic status loops, uploading data into your Tracklt platform, and provide additional guidance to new users.

TrackIt Basics:

Understanding and building a foundation for your TrackIt application is key to the success of the system future integrations. Lear how to:

- What is TrackIt
- Understanding the 6-basic areas of Tracklt Overview
 - Users
 - Equipment
 - o Plants
 - Hotspot and Regions
 - Status
 - o **Employees**

Configuring TrackIt

One unique aspect to TrackIt it is status-loop-based workflow, and the flexibility within the system. Learn the ins and outs with topics such as:

- Basics add, remove, and link statuses together
- Model your status-loop after your operation
- Better understanding all the status related features
- Geofence setup and functionality
- Helping driver's status correctly
- How are other clients using statusing to control costs and provide visibility
- Employee Creations
- Hotspot Creations
- Adding Users
- Creations of Plants and Why are they important
- Creation of Equipment and importance to the integration

User Base System Preferences

TrackIt provides an easy user base preference which allows each user to have their own site experience. Preferences including:

- General User Preferences
- Dispatcher Preferences
- Manage your message communication
- Setup the system to your specific language

